

11 May 2021

Notice is given of a Meeting of Beeston with Bittering Parish Council to be held in **Beeston Village Hall** on **Monday 17 May 2021 starting immediately following the Annual Parish Meeting** for the purpose of transacting the following business.

C.P.Brindley Clerk to the Council

Information for Members of the Public:

1. This meeting is being held in accordance with current guidance from national and county associations for local councils and national guidance for the use of community facilities
2. Members of the Public are invited to arrive for this meeting no earlier than 7.25pm.
3. A record of attendees will be taken and kept for a period of 21 days
4. Please use hand sanitiser provided upon entry to the building.
5. Please use seating provided to ensure that social distancing is respected and wear a face covering when not speaking.
6. No paper copies of this agenda will be available at the meeting so you are advised to either print your own from the file on the website or use an electronic device.
7. Copies of planning applications are not being distributed by Breckland Council and will not therefore be available at the meeting. Please review applications on the Breckland website.

PUBLIC SPEAKING TIME

In accordance with standing order 3(e), a period of time is set aside for members of the public to address the council on items on the agenda or more general matters. This period will be limited to a maximum of 15 mins. Individual contributions shall be no more than 3 mins.

AGENDA

1. Election of Chairman and signing of the declaration of acceptance of office.
2. Election of Vice-Chairman.
3. To receive and accept Apologies for Absence.
4. To receive Declarations of Interest on any items on the agenda below.
5. To confirm standing orders for 2021/22.
6. Statutory Matters.
 - 6.1 To confirm the trustees of the Fuel Allotment Account
 - 6.2 To confirm the clerk as the Responsible Finance Officer

7. To authorise as a correct record the minutes of the meeting held on Tuesday 30th March 2021
8. Annual Return 2020/21.
 - 8.1 To authorise the annual accounts 2020/21
 - 8.2 To authorise signature of sections 1 and 2 of the Annual Return
 - 8.3 To note the Annual Internal Auditor's Report 2020/21
 - 8.4 To agree the dates for public inspection of the accounts
 - 8.5 To declare an exemption from External Audit
9. Matters to Consider
 - 9.1 Seat on the Street - to note verbal updates
 - 9.2 Millenium Lakes - to note future works for footpath installation and to consider improvements to the site.
 - 9.3 SAM2 Unit - to consider whether to continue to be a part of the partnership
10. Planning.
 - 10.1 Applications- to consider response to the following
 - 3PL/2021/0645/HOU - Meadow View, Chapel Lane
 - 3PL/2021/0630/F - Land off Dereham Rd
 - 10.2 Applications - to note new applications
 - 3PL/2021/0486/HOU - New Farm, Fransham Rd
 - 3PL/2021/0529/LU - Valentine Barn, Dereham Rd
 - 10.3 Decisions - to note decision notices received
 - 3AG/2021/0009/AG - Memorial Grain Store, Dereham Rd - **approval not required**
 - 3PL/2021/0297/VAR - Development site at Church Farm House, Church Rd - **approved**
 - 3PL/2021/0529/LU - Valentine Barn, Dereham Rd - **approved**
 - 3PL/2021/0486/HOU - New Farm, Fransham Rd - **approved**
11. Finance.
 - 11.1 To consider the financial position at the end of April 2021
 - 11.2 To authorise payments to be made for May
12. Matters for the next meeting (not for Discussion).
13. To confirm the date of the next meeting of Beeston with Bittering Parish Council as 27 July 2021 at 7.30pm