

Minutes of the Meeting of the Beeston with Bittering Parish Council held on **Monday 21st February 2022** at Beeston Village Hall at 7.30 pm.

Present

Councillor R.Scott
Councillor T Townshend (chairman)
Councillor J Pitt

County/District Cllr Kiddle Morris and the clerk were in attendance. Two members of the public were present

Public Speaking Time

As members of the public were present to speak to specific agenda items, it was agreed that they would speak at the appropriate time.

Min 022/22 **Apologies for Absence.** Apologies for absence were received and accepted from Cllr Shutler (bereavement), Cllr Mullenger (holiday), Cllr Greene (personal matter) and Cllr Wiseman (personal matter) .

Min 023/22 **Declarations of Interest.** There were no declarations of interest made.

Min 024/22 **Minutes of the Meeting Held on 18 January 2022.** The minutes were taken as read and it was **AGREED, proposed by Cllr Pitt and seconded by Cllr Scott, that the minutes were a correct record of the meeting.** The minutes were signed by the chairman.

Min 025/22 **County/District Councillor Report.** Cllr Kiddle Morris confirmed that NCC had set its council tax for 2022/23 as previously reported.
With regards Breckland Council, a call for sites will be issued in April as the start of the review of the local plan. He will be involved on the committees working on the local plan. Finally, bin collection days will change in March as part of an efficiency review by Serco. Collections in Beeston will change from Tuesdays to Mondays. Brown bin collection days will remain the same.

Min 026/22 **Millenium Lakes.** Members had met on site to review the works to date and it was considered that substantial progress had been made but the works weren't complete. The developer advised that the design of the ditch crossing onto Payne's yard had been changed because of fears that the proposed construction, with a culvert, could be easily blocked raising the risk of flooding in the area. The developer advised that he would be installing hand rails on both sides of the bridge and would top up the finished surface on the footpath itself. Previous correspondence with the developer was discussed specifically the council's request to have a wider entry section to the field gate. The developer appeared unaware of the email correspondence on this subject. It was **AGREED that the developer would notify the council when the additional works were completed so that the council could review and the clerk would send the email correspondence again to the developer re the widened access path to the field gate.**

Cllr Scott reported that the ground conditions were unsuitable at this time for the shrub clearance and this work would be postponed until the beginning of September after the conclusion of the bird nesting season. The reports were **NOTED.**

Min 027/22 **Trees.** Tree and hedging planting had been undertaken by a small team of members and volunteers at the beginning of February. Two fruit trees had been retained for the school to plant, a reply still outstanding from the school as to whether they wished to be involved in the project. Cllr Kiddle Morrish was asked if he had any further hedging available as use could be made of a further pack to complete the replanting of the boundary hedge at the playing field. The parish council wishes to record its thanks to Rory Hart for his guidance and help with this project and to members of the cricket club for their help with the planting. The report was **NOTED.**

- Min 028/22 **Cherry Trees on Village Green.** The council had sought advice about the condition of the two northern most trees on the village green. The advice suggested that the trees should be removed. It was **AGREED that a quotation should be sought for their removal and this would be considered later in the spring.** It was suggested that, should the trees be felled, the wood could be offered to the Ploughshare for use in the community facility.
- Min 029/22 **Highways Flooding on Dereham Rd.** The clerk confirmed that he had reported the flooding through the online reporting system at NCC and it had been acknowledged that there was a problem that needed resolution. It was **AGREED to write to the highways engineer asking him to review the issue as this causes a road safety danger in times of heavy rain.**
- Min 030/22 **Planning Application.** The following responses were **AGREED**
 3PL/2021/1661/HOU Secret Garden, Drury Sq - to raise no objection provided a condition was placed on any permission requiring obscured glazing in the first floor bathroom window
 3PL/2022/0110/F Shalee, Drury Sq - to support the application providing a condition was placed on any condition requiring that demolition of the existing property should be completed within 3 months of occupation of the replacement dwelling
- Min 031/22 **Planning Decisions.** The following decisions were **NOTED.**
 3OB/2021/0044/OB Land at Herne Lane - permitted
 3PL/2021/1696/HOU 4 Back Lane - permitted
- Min 032/22 **Highways.** The clerk confirmed that the pothole at junction of Herne Lane and Drury Sq had been fixed. The verge on Chapel Lane had been cut. A pothole at the Back Lane/ Mileham Rd junction and the blocked gulley at the junction of Herne Lane/The Street and Church Rd remained outstanding but had been acknowledged.
- Min 033/22 **New Highways Reports.** There were no new reports
- Min 034/22 **Balances and Cheques for Authorisation.** The financial statement at the end of January and budget summary were reviewed. Cheques for payment were **AUTHORISED by Cllrs Townshend and Greene**

Balances :-

Bank of Ireland Treasurers' Account

Balance at 31 12 21	13257.77
Income	<u>NIL</u>
	13257.77
Less Cheques authorised	<u>389.10</u>
Balance at 31 01 22	12868.67
Outstanding Cheques 18.01.22	<u>1223.68</u>
Cash Book Balance at 31 01 22	11644.99

Cheques for authorisation: Total value = £ 708.39

Amount available for Section 137 : 485 x £8.41 = £ 4078.85
 Spend to Date = £ 590.00

652	CGM Group	Grounds maintenance 02/22	42.74
653	Norfolk Parish Training and Support	New councillor training courses	155.00
654	Information Commissioner	Annual GDPR registration	40.00
655	Peter Cross t/a Help at Hand	Refurbishment of noticeboard on village green	250.00
656	C Brindley	Clerk's salary 02/22	176.45
657	HMRC	Income Tax 02/22	44.20

Min 035/22 **Matters for the Next Meeting.** Meeting Dates 2022/23, appointment of internal auditor 2021/22

Min 036/22 **Date of the Next Meeting.** It was agreed as Monday 4th April 2022 at Beeston Village Hall starting at 7.30pm.

The meeting closed at 9.00 p.m.