

Minutes of the Meeting of the Beeston with Bittering Parish Council held on **Monday 30th May 2022** at Beeston Village Hall at 7.55 pm.

Present

Councillor T Townshend (Chair)
Councillor M Greene
Councillor R. Scott
Councillor J Pitt
Councillor D Shutler
Councillor A Mullenger
Councillor S Wiseman

The clerk was in attendance. 1 member of the public was present. Cllr Kiddle Morris arrived during the meeting.

Public Speaking Time

No questions were raised by the member of the public

Min 057/22 **Election of A Chairman for 2022/23.** Cllr Mullenger proposed and Cllr Wiseman seconded that Cllr Townshend should be chairman for the year 2022/23. There being no other nominations, it was **AGREED that Cllr Townshend should be elected as chairman for the year 2022/23.** Cllr Townshend signed her declaration of acceptance of office.

Min 058/22 **Election of A Vice Chairman for 2022/23.** Cllr Pitt was nominated by Cllr Mullenger and seconded by Cllr Scott and, there being no other nominations, it was **AGREED that Cllr Pitt would be the vice chairman for the year 2022/23.**

Min 059/22 **Apologies for Absence.** County/District Cllr Kiddle Morris had advised that he would be late arriving.

Min 060/22 **Declarations of Interest.** There were no declarations of interest.

Min 061/22 **Standing Orders 2022/23.** As standing orders had been reviewed in July 2018 and no changes were thought necessary, it was **AGREED to confirm these standing orders as the orders for the year 2022/2023.**

Min 062/22 **Trustees of Beeston Fuel Charity.** It was **CONFIRMED that members of the parish council would act as trustees of the charity in accordance with the charity deeds**

Min 063/22 **Appointment of RFO.** It was **AGREED unanimously that the clerk would act as the RFO for the year 2022/23**

Min 064/22 **Minutes of the Meeting Held on 4 April 2022.** The minutes were taken as read and it was **AGREED that the minutes were a correct record of the meeting.** The minutes were signed by the chairman.

Min 065/22 **Annual Accounts for year ended 31st March 2022.** The clerk presented the accounts which were **AUTHORISED by the council.**

Min 066/22 **Annual Return for year ended 31st March 2022.** The council considered its responses to section 1 of the Annual Return and agreed its replies. Having authorised the signature of the annual accounts, the council similarly agreed to the information contained in section 2. It was therefore **AGREED unanimously to authorise the chairman and the clerk/RFO to sign sections 1 and 2 of the Annual Return on the council's behalf.** The report of the internal auditor contained in the Annual Internal Audit Report 2021/22 was circulated and the report was **NOTED.** It was **AGREED to set the dates for public inspection of the accounts from 13th June to 22nd July inclusive.** Finally, the council **DECLARED itself exempt from external audit in accordance with Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.**

Min 067/22 **Millenium Lakes.** The clerk reported that he had not heard anything further from the developer with regards to the completion of the footpath. The grass either side of the footpath had been strimmed. The two garden seats on the site were considered unsuitable for refurbishment and permanent fixing on the site. It was **AGREED to write to the developer requesting a site meeting at the earliest opportunity and to review options for replacement seats on the site.**

- Min 068/22 **Wig Wag Signs for Dereham Rd.** Cllr Kiddle Morris reported that the school were still in favour of their provision. Members expressed reservations about whether the signs would resolve the issues and would represent value for money. It was **AGREED not to pursue the provision of wig wag signs on Dereham Rd.** Following the discussion that suggested that speeding further south on Dereham Rd was the main issue that needed attention, the clerk suggested that he could contact NCC Highways with a view to trying to put together a scheme that could be installed to alleviate that problem.
- Min 069/22 **Queen's Big Jubilee Lunch.** The clerk updated members on arrangements for the street party. He also advised that a grant of £400 had been made by Breckland Council towards the event.
- Min 070/22 **Planning Application.** The following responses were **AGREED**
 3PL/2022/0389/F The Cottage, Drury Square - to broadly support the application provided that the parking provision was moved to the rear of the properties, further details of how the land at the rear of the property was divided between the two properties and details of boundary treatment and finally due to local knowledge of how the site had been used previously, a full contamination review of the site being undertaken.
 3PL/2022/0501/F Primrose Farm, Water End Lane - to make no comments
- Min 071/22 **Planning Decisions.** The following decisions were **NOTED.**
 3PL/2022/0205/HOU Bradmoor House, Mill Drift - approved
 3PL/2022/0228/F New Farm, Fransham Rd - refused
 3PL/2022/0287/HOU Home Farm, Bittering - approved
- Min 072/22 **Appeal.** The following appeal was **NOTED.**
 APP/F2605/W/21/3289771 Land off Dereham Rd - no further comments needed
- Min 073/22 **Stanfield Parish Council Correspondence.** The council considered the correspondence and **AGREED that there was no need to make any comments on the correspondence.**

At this point, Cllr Wiseman left the meeting

- Min 074/22 **Balances and Cheques for Authorisation.** The financial statement at the end of April and budget summary were reviewed. Cheques for payment were **AUTHORISED by Cllrs Townshend and Greene**

Balances :-

Bank of Ireland Treasurers' Account

Balance at 28 02 22	12118.54
Income 1st Half Precept 22/23	<u>3800.00</u>
	15918.54
Less Cheques authorised	<u>1642.87</u>
Balance at 29 04 22	14175.67
Outstanding Cheques 28.03.22	<u>24.00</u>
Cash Book Balance at 29 04 22	14251.67

Cheques for authorisation: Total value = £ 1111.89

Amount available for Section 137 : 481 x £8.82 = £ 4242.42
 Spend to Date = £ 0.00

663	Norfolk ALC	Annual subs and website hosting 2022/23	184.69
664	Wensum Print Ltd	Printing for Jubilee street party	115.00
665	C Brindley	Clerk's salary 04-05/22	364.00
666	HMRC	Income Tax 04-05/22	85.00
667	C Brindley	Road closure application	22.00
668	AJ Gallagher Insurance Broker	Annual premium 06/22 - 05/23	341.20

Min 075/22 **Matters for the Next Meeting.** Part finished property adjacent to Chinook, Dereham Rd.

Min 076/22 **Date of the Next Meeting.** It was agreed as Monday 27 June 2022 at Beeston Village Hall starting at 7.30pm.

The meeting closed at 9.25 pm.