

BEESTON WITH BITTERING PARISH COUNCIL

Email: beestonwithbitteringpc@gmail.com

Website: <https://beestonpc.norfolkparishes.gov.uk>

Telephone: 07912 788 517

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend a meeting of Beeston with Bittering Parish Council at
7:00pm on Monday 19th June 2023 at Beeston Village Hall.

Clerk to the Council: Natalie Gould

Date: 12th June 2023

- 1) **Public Forum** – 15 minutes for comments from members of the public
- 2) **To receive and approve apologies for absence**
- 3) **Declarations of interest for items and applications for dispensations**
- 4) **Approve minutes of meeting of 22nd May 2023**
- 5) **Annual Return 2022/23**
 - a. To authorise the annual accounts 2022/23
 - b. To authorise signature of sections 1 and 2 of the annual return
 - c. To agree the dates for public inspection of the accounts
 - d. To approve the Agar
 - e. To note the internal auditors report
 - f. To declare an exemption from external audit

6) Planning

(a) Applications received

(b) Applications received since the publication of the agenda

(c) Planning decisions

3PL/2023/0364/EU

Woodfield House, Herne Lane

Use of barn for storage of agricultural machinery – certificate of lawfulness existing use.

Refused.

(d) Planning Decisions received since publication of the agenda

(e) Enforcement Updates

7) Correspondence – To note / consider and respond to the following correspondence:

Correspondence list to be issued

8) Finance

- a) To note Bank Reconciliations May
- b) To note Accounts May
- c) To approve items for payment:

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|-------------|--|---------|
| N. Gould | Salary | £200 |
| HMRC | Income tax | £50 |
| C. Brindley | Salary (Final pay from March 2023) | £77.28 |
| HMRC | Income tax (Final pay from March 2023) | £16.20 |
| C. Brindley | Expenses (Final pay from March 2023) | £111.11 |

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|---------------------------|--|---------|
| N. Gould | Purchase of parish recorder for meetings | £92.00 |
| Norfolk ALC | Locum services and training fees | £360.00 |
| Community Heartbeat Trust | Defibrillator Battery | £357.00 |

d) To approve payment of invoices received since the publication of the agenda

- 9) Consider switching to online banking/switching banks
- 10) Consider Highways action for the passing place on Church Road
- 11) SAM2 sign update
- 12) Fibre Broadband update (lead by Peter/Geoff)
- 13) Fuel Allotment Charity
- 14) Dereham Road Resident Correspondance
- 15) How to publicise the Local Plan land submission document
- 16) Parish Council accessibility (social media)
- 17) Donated books (lead by Natalie)
- 18) Agenda items for meeting in July 2023

Date of next Parish Council meeting: 24th July 2023