

**Minutes of the Meeting of Beeston With Bittering Parish Council held at Beeston Village Hall  
on Monday 24<sup>th</sup> April 2023 at 7:30pm.**

**Present:** Toni Townshend, Chairman  
Robert Scott  
Mark Greene  
Jim Pitt  
Jimmy Miller, Locum Clerk  
Natalie Gould, Clerk

**Also present:** Mark Kiddle-Morris, Breckland DC and NCC and thirteen members of the public.

Before the meeting began, there was a minute's silence for Julian Farrall who had been a BBPC chairman in the past.

**1 Public forum**

Nothing was said here.

**2 – Report from Mark Kiddle Morris, Breckland DC**

Mark couldn't give a report on Breckland DC due to purdah. Mark said that the leader of NNC had resigned and a new leader would be taking over on 9<sup>th</sup> May.

**3 Report from Norfolk Constabulary**

None.

**4 To receive and approve apologies for absence**

Apologies were received from Cllrs Mullenger and Wiseman.

**5 Declarations of interest for items and applications for dispensations**

Cllrs Scott and Townshend declared that they had land which was mentioned in the local plan.

**6 To approve the minutes of the meeting held on Monday 27<sup>th</sup> March 2023**

Cllr Greene proposed that the minutes be approved; Cllr Scott seconded. Unanimous decision in favour.

**7 To receive and note the Clerk's report**

Nothing was said here.

**8 Planning**

**a) Applications received**

**(i) 3PL/2023/0364/EU**

Woodfield House, Herne Lane, PE32 2NE

Use of barn for storage of agricultural machinery – certificate of lawfulness existing use.

Cllr Greene proposed that BBPC submit that they have no comment on the application; seconded by Pitt. Unanimous decision in favour.

**(b) Applications received since 19<sup>th</sup> April 2023**

None.

### **(c) Planning decisions**

#### **3CM/2023/0006/CM**

BEESTON: AND LONGHAM Bittering Quarry Reed Lane

FUL/2022/0063 Construction and Use of an additional Haulage Route to transport mineral and dried out silt between the Extraction Site and Plant Site

Approved

#### **3PL/2023/0085/HOU**

BEESTON The Cottage Mill Drift, , PE32 2FL

Remove existing roof and repitch, two storey and single storey extensions to dwelling and detached double garage (Householder)

Approved.

### **(d) Planning Decisions received since 19<sup>th</sup> April 2023**

None

### **9 Planning enforcement update**

There has been no update from the Hampdens driveway enforcement enquiry.

The enquiry into the status of proceedings at The Brambles, Dereham Road would need to be logged via the enforcement complaint form. It was decided that this form would be completed, noting specifically that this was not a complaint.

### **10 Correspondence – To consider and respond to the following correspondence:**

# Correspondence list to be issued

### **11 Finance**

a) To note Bank Reconciliation (if available)

b) To note Accounts (if available)

Natalie Gould had done the accounts and bank reconciliation but it was agreed to approve them at the next month's meeting.

c) To approve items for payment:

N. Gould	Salary	£160.00
HMRC	Income tax	£40.00
Norfolk ALC	Annual subscription & Website (see agenda item 12)	£249.63

These items were all approved after item 12 was discussed.

d) To approve payment of invoices received since 19<sup>th</sup> April 2023

None

### **12 To appoint Natalie Gould as proper officer and responsible financial officer to BBPC**

Cllr Pitt proposed that BBPC appoint Natalie Gould; seconded by Cllr Scott. Unanimous decision in favour.

### **13 To decide whether to continue with Norfolk Parishes website and, if so, which package to purchase**

Cllr Greene proposed continuing membership of Norfolk ALC with the basic website package; seconded by Cllr Scott. Unanimous decision in favour.

#### **14 To pay for Society of Local Council Clerks (SLCC) membership for Clerk**

Cllr Pitt proposed paying for membership of the SLCC for the clerk; seconded by Cllr Scott. Unanimous decision in favour.

#### **15 To consider insurance cover**

The councillors considered insurance and felt that the level of insurance appeared adequate. Natalie will return the form the insurance company has sent out and has also received a quote from another insurance company.

#### **16 Purchase of laptop for Clerk**

Cllr Pitt proposed that the new clerk be able to spend up to £380 exc VAT on laptop plus the Microsoft package; seconded by Cllr Scott. Unanimous decision in favour.

#### **17 Purchase of voice recorder for Clerk**

Cllr Greene proposed spending up to £95 inc VAT for a voice recorder; seconded by Cllr Townshend. Unanimous decision in favour.

#### **18 Village sign update**

Cllr Pitt said that he was able to get the original sign digitally recreated at a cost of £650 + VAT and, from this, he could get a vinyl copy of the image to put on the village sign at a cost of £95. However, he said that he wants to make sure that the cost of having the sign digitally recreated would include the jpeg which BBPC could use in the future. He said, therefore, that he needed another month to pursue this matter.

Cllr Townshend proposed that Cllr Pitt be allowed to get the sign digitally recreated provided it included ownership of the jpeg; seconded by Cllr Greene. Unanimous decision in favour.

#### **19 Coronation event**

Cllr Pitt said that there had been a meeting for the Coronation event which was chaired by Cllr Townshend. He said that there had been a leaflet drop in the village and that music had been organised. Cllr Townshend mentioned that £500 had been donated to the event and asked what the money was being spent on. Cllr Pitt said that the huck a duck had been purchased, which could also be used in future events, eighty five mugs were on order which will be presented to children under eleven years old, and there will be a few prizes purchased for the games. Everything will come in under budget and invoices will be obtained.

#### **20 Highways**

Natalie Gould informed the meeting that the parish rangers, who inspect the highways, will be visiting the Parish during the week commencing 8<sup>th</sup> May. If people could report potholes, standing water, dirty signs and paths with collapsing sides to Natalie by 4<sup>th</sup> May, she can then report it to Highways. She will put something on the BBPC website requesting people to report highways issues to her.

#### **21 Local Plan**

Mark Kiddle-Morris said that the closing date for submission of questionnaires was 19<sup>th</sup> May. It was agreed to have a parish meeting some time in May, depending on village hall availability.

#### **22 Dates for BBPC meetings for 2023-24**

Cllr Townshend informed the meeting that future BBPC meetings would be held in 2023 on 22<sup>nd</sup> May, 26<sup>th</sup> June, 24<sup>th</sup> July, 25<sup>th</sup> September, 23<sup>rd</sup> October, 20<sup>th</sup> November, 22<sup>nd</sup>; and in 2024, they would be held on 22<sup>nd</sup> January, 26<sup>th</sup> February, 25<sup>th</sup> March, 22<sup>nd</sup> April, and in May the annual parish meeting and

annual parish council meeting would both be held on 20<sup>th</sup> May. All of these dates are on a Monday and are all subject to the village hall being available. Everyone was happy with these dates.

**23 Agenda items for meeting in May 2023**

Zig zag yellow lines outside the School

SAM2 signs

Volunteers for the speed gun

Millennium lakes, including the benches at the millennium lakes

Meeting closed at 8:39pm.

**Date of next Parish Council meeting: 22<sup>nd</sup> May 2023 at 7:30pm**

**There will also be the annual parish meeting at 6:30pm on 22<sup>nd</sup> May 2023**