

Minutes of the Meeting of the Beeston with Bittering Parish Council held on **Tuesday 21st July 2020** in Beeston Village Hall at 7.30 p.m.

Present

Councillor T Townshend (Chair)
Councillor M Greene
Councillor A Mullenger
Councillor S Wiseman

The clerk was in attendance. 7 members of the public were present.

Public Speaking Time

In accordance with COVID 19 guidance, a record of attendees with contact details was taken for retention for a period of 21 days. No members of the public requested to speak at this time.

Min 041/20 **Apologies for Absence.** Apologies for absence were received and accepted from Cllr Palmer Wright. County/District Cllr Kiddle Morris advised that he would not be attending as he was shielding.

Min 042/20 **Declarations of Interest.** There were no declarations of interest

Min 043/20 **Coooption to the Parish Council.** A member of the public expressed interest in joining the parish council. He gave a short outline of his reasons and answered several questions from members. He would observe the remainder of the meeting before committing.

Min 044/20 **Village Green.** A proposal from the chair to purchase further spring bulbs for the green was considered. It was **AGREED to allocate a budget of up to £200 towards this project.** The clerk advised that the new bench and litter bin had been installed on the village green and once the new litter bin had been branded for dual use, the existing bins could be removed and relocated elsewhere within the village. It was **AGREED to relocate the bins at the junction of Church Rd and Fransham Rd and in Drury Square, subject to approval of locations by the county and district councils.**

Min 045/20 **Broadband/Wifi at the Village Hall.** It was **AGREED that the Wispire package suggested would be appropriate and the option to include content filtering should be incorporated in the system.** The option to pay by direct debit was **AGREED and the mandate was signed accordingly.** Finally, the clerk was asked to contact the village hall committee to see when they would like the service to be activated by.

Min 046/20 **Millenium Lakes.** The clerk had received a quotation for the proposed lectern from Fitzpatrick Woolmer and he explained that this fell within the budget set for 2020/21. It was **AGREED that, once the design had been finalised, to proceed with the purchase at a cost of £862.50 plus vat.**

Min 047/20 **Planning Applications.** It was **AGREED that the following comments should made:**

3PL/2020/0489 Land off The Street and Herne Lane - **no comment.** This was agreed by 2 votes for and 1 against following representations from members of the public and discussion amongst those members present. During these discussions, 2 members of the public confirmed that the proposal to make no comment by the council was a good course of action for the council to take on this contentious site.

3PL/2020/0618 Roehampton, Syers Lane - **object as the proposed construction appears to be contrary to the permission already granted for the site for an agricultural storage unit.**

3PL/2020/0711 Ben Burgess, Dereham Rd - **support.**

- Min 048/20 **Planning Decisions.** The following decisions were **NOTED**:
 3PL/2019/0835 Land at Syers Lane **REFUSED**
 3PL/2019/1105 Land at Syers Lane **REFUSED**
 3PL/2020/0375 Primrose Farm, Water End Lane **APPROVED**
- Min 049/20 **Report on the Highways Problems from the Previous Months.** The clerk reported that a 30mph repeater sign on Dairy Drift had been replaced and road markings had been installed at the Herne Lane corner to differentiate from the private road. It was noted that many potholes had been marked up for repair.
- Min 050/20 **New problems.** There were no new reports.
- Min 051/20 **Annual Accounts for year Ended 31st March 2020.** The clerk presented the accounts which were **RECEIVED by the council.**
- Min 052/19 **Annual Return for year Ended 31st March 2020.** The council considered its responses to section 1 of the Annual Return and agreed its replies. Having authorised the signature of the annual accounts, the council similarly agreed to the information contained in section 2. It was therefore **AGREED unanimously to authorise the chairman and the clerk/RFO to sign sections 1 and 2 of the Annual Return on the council's behalf.** The report of the internal auditor contained in the Annual Internal Audit Report 2019/20 was circulated and the report was **NOTED.** It was **AGREED to set the dates for public inspection of the accounts from 31st August to 9th October inclusive.** Finally, the council **DECLARED itself exempt from external audit in accordance with Section 9 of the Local Audit (Smaller Authorities) Regulations 2015**
- Min 052/20 **Balances and Cheques for Authorisation.** The financial statements at the end of February, March April and May were **NOTED.** The financial statement at the end of June and budget summary were reviewed.

Balances :-

Bank of Ireland Treasurers' Account

Balance at 29 05 20	14133.20
Income	<u>NIL</u>
	13013.06
Less Cheques authorised	<u>712.70</u>
Balance at 30 06 20	13420.50
Outstanding Cheques 26 11 19	40.00
30 06 20	<u>428.02</u>
Cash Book Balance at 30 06 20	12952.48

Cheques for authorisation: Total value = £ 256.26

Amount available for Section 137 : 465 x £8.32 = £ 3868.80

Spend to Date = £ 0.00

The following cheques signed since the last meeting in February were **NOTED**

575	CGM Group	Grounds maintenance 02/20	41.50
576	Glasdon UK	New seat and waste bin for village green	1167.04
577	Friends of Bittering Church	Grant towards churchyard maintenance	150.00
578	C Brindley	Clerks salary 03/20	214.76
579	C Brindley	Expenses 10/19-03/20	122.15
580	CGM Group	Grounds maintenance 03/20	41.50
581	Norfolk ALC	Annual subs/website hosting 2020/21	180.33

582	Beeston Playing Field Comm	Room hire 01-02/20	32.00
583	C Brindley	Clerk's salary 04/20	171.96
584	HMRC	Income Tax 04/20	42.80
585	CGM Group	Grounds maintenance 04/20	41.50
586	Came and Co	Annual insurance 2020/21	341.20
587	C Brindley	Clerk's salary 05/20	171.76
588	HMRC	Income Tax 05/20	43.00
601	DJ Taylor	Maintenance at village green	105.00
589	CGM Group	Grounds maintenance 05/20	41.50
590	C Brindley	Clerk's salary 06/20	171.76
591	HMRC	Income Tax 06/20	43.00
592	CGM Group	Grounds maintenance 06/20	41.50
593	C Brindley	Clerk's salary 07/20	214.76

It was **AGREED** that the balances be noted and it was confirmed that Cllrs Townshend and Greene be authorised to sign the cheques for July.

Min 053/20 **Beeston Cricket Club.** The council considered the request for support from the cricket club and **AGREED to make a grant of £ 560.50 as requested using powers granted under Local Government (Misc Provisions) Act 1976 s19.**

Min 054/20 **Marie Curie Support Line.** It was **AGREED to make no donation**

Min 055/20 **Matters for the Next Meeting.** Replacement bench on village green, reinstatement of Pippins bench, Remembrance Day arrangements

Min 056/20 **Date of the Next Meetings.** It was provisionally agreed as Tuesday 29 September and Tuesday 24 November 2020 at Beeston Village Hall starting at 7.30pm dependent on guidance at the time with regards COVID 19

The meeting closed at 9.09 p.m.