

Minutes of the Meeting of the Beeston with Bittering Parish Council held on **Thursday 10th June 2021** at Beeston Village Hall at 7.35 pm.

**Present** Councillor T Townshend (Chair)  
Councillor A Mullenger  
Councillor R.Scott

The clerk was in attendance.

Public Speaking Time

No members of the public were present.

- Min 029/21 **Election of A Chairman for 2021/22.** Cllr Mullenger proposed and Cllr Scott seconded that Cllr Townshend should be chairman for the year 2021/22. There being no other nominations, it was **AGREED unanimously that Cllr Townshend should be elected as chairman for the year 2021/22.** Cllr Townshend signed her declaration of acceptance of office.
- Min 030/21 **Apologies for Absence.** Apologies for absence were received and accepted from Cllr Wiseman (unwell). County/District Cllr Kiddle Morris also sent his apologies.
- Min 031/21 **Declarations of Interest.** There were no declarations of interest made.
- Min 032/21 **Standing Orders 2021/22.** As standing orders had last been reviewed in July 2018 and no changes were thought necessary at this time, it was **AGREED to confirm these standing orders as the orders for the year 2021/22.**
- Min 033/21 **Trustees of Beeston Fuel Charity.** It was **CONFIRMED that members of the parish council would act as trustees of the charity in accordance with the charity deeds**
- Min 034/21 **Appointment of RFO.** It was **AGREED unanimously that the clerk would act as the RFO for the year 2021/22**
- Min 035/21 **Minutes of the Meeting Held on 30 March 2021.** The minutes were taken as read and it was **AGREED that the minutes were a correct record of the meeting.** The minutes were signed by the chairman.
- Min 036/21 **Minutes of the Meeting Held on 17 May 2021.** The minutes were taken as read and it was **AGREED that the minutes were a correct record of the meeting.** The minutes were signed by the chairman.
- Min 037/21 **Annual Accounts for year ended 31st March 2021.** The clerk presented the accounts which were **AUTHORISED by the council.**
- Min 038/21 **Annual Return for year ended 31st March 2021.** The council considered its responses to section 1 of the Annual Return and agreed its replies. Having authorised the signature of the annual accounts, the council similarly agreed to the information contained in section 2. It was therefore **AGREED unanimously to authorise the chairman and the clerk/RFO to sign sections 1 and 2 of the Annual Return on the council's behalf.** The report of the internal auditor contained in the Annual Internal Audit Report 2020/21 was circulated and the report was **NOTED.** It was **AGREED to set the dates for public inspection of the accounts from 14th June to 23rd July inclusive.** Finally, the council **DECLARED itself exempt from external audit in accordance with Section 9 of the Local Audit (Smaller Authorities) Regulations 2015**
- Min 039/21 **Seat on The Street.** Permission had been received from NCC Highways to site the seat on the verge outside Pippins. The seat had now been refurbished and a meeting with the installer was to be arranged to confirm the exact location. The report was **NOTED**
- Min 040/21 **Millenium Lakes.** Details of the footpath location were confirmed and details of its construction were to be forwarded to members. Advice previously received about the special nature of the paddock would be heeded. Works would be undertaken in the autumn, once the footpath had been installed to open up the areas bounding the lakes.

- Min 041/21 **SAM2 Unit.** The correspondence from the scheme coordinator was considered and it was **AGREED to no longer continue as a member of the partnership.** It was further **AGREED to investigate the types of permanent signage that might be appropriate for Dereham Rd.**
- Min 042/21 **Noticeboard on the Village Green.** The clerk explained the issues with the current noticeboard. It was **AGREED to investigate alternatives that are available to replace the board.**
- Min 043/21 **Planning Application No 3PL/2021/0768/HOU Valentine Barn, Dereham Rd.** It was **AGREED to make no comments on the application.**
- Min 044/21 **Planning Decisions.** The following decisions were **NOTED.**  
 3AG/2021/0009/AG Memorial Grain Store, Dereham Rd - approval not required  
 3PL/2021/0297/VAR Development Site at Church Farm House, Church Rd - approved  
 3PL/2021/0529/LU Valentine Barn, Dereham Rd - approved  
 3PL/2021/0486/HOU New Farm, Fransham Rd - approved  
 FUL/2021/0004 Bittering Quarry (Plant Site) - approved  
 FUL/2021/0005 Bittering Quarry (Longham Site) - approved
- Min 045/21 **Planning Appeals.** The following appeal was **NOTED.**  
 APP/F2605/W/21/3270313 Herne Lane Farm, Herne Lane
- Min 046/21 **Highways.** The clerk updated on all outstanding reports that he had made since February. Works to counter flooding at Red Barn Corner had been completed. All potholes reported had been marked up for repair. The 30mph repeater sign on Dairy Drift had been acknowledged by NCC. Of concern however was the reported completion of the fingerpost at Church Rd/Watery Lane junctions which had not been done. This has been passed to the county councillor for his attention.
- Min 047/21 **New Highways Reports.** Dereham Rd resurfacing. 30mph signs need cleaning. Check with neighbouring parishes re verge cutting.
- Min 048/21 **Balances and Cheques for Authorisation.** The financial statement at the end of April and budget summary were reviewed. Cheques that had been signed in May were **NOTED**

#### **Balances :-**

##### **Bank of Ireland Treasurers' Account**

Balance at 31 03 21		11268.42
Income - Precept payment 1st half 2021/22	3625.00	
VAT Refund 2020/21	276.95	<u>3901.95</u>
		15170.37
Less Cheques authorised		<u>1169.86</u>
Balance at 30 04 21		14000.51
Outstanding Cheques 02 02 21		<u>150.00</u>
Cash Book Balance at 30 04 21		13850.51

Cheques for authorisation: Total value = £ 1298.31

Amount available for Section 137 : 485 x £8.41 = £ 4078.85

Spend to Date = £ 0.00

624	CGM Group	Grounds maintenance 04-05/21	85.48
625	Peter Cross	Installation of replacement bench on village green	250.00
626	Norfolk Association of Local Councils	Annual subscription and web hosting 2021/22	180.33
627	Came and Company	Annual Insurance Premium 2021/22	341.20
628	C Brindley	Clerk's salary 04-05/21	353.10
629	HM Revenue and Customs	Income Tax 04-05/21	88.20

Min 049/21 **Matters for the Next Meeting.** Queen's 70th Jubilee.

Min 050/21 **Date of the Next Meeting.** It was agreed as Tuesday 27 July 2021 at Beeston Village Hall starting at 7.30pm dependent on guidance at the time with regards COVID 19.

The meeting closed at 9.08 p.m.