

Minutes of the Meeting of the Beeston with Bittering Parish Council held on **Tuesday 30th March 2021** via Zoom at 7.30 pm.

**Present**

Councillor T Townshend (Chair)  
Councillor M Greene  
Councillor A. Mullenger  
Councillor R.Scott (from agenda item 6 onwards)

The clerk was in attendance. County/District Councillor M Kiddle Morris was present

Public Speaking Time

No members of the public were present.

Min 001/21 **Apologies for Absence.** Apologies for absence were received and accepted from Cllrs Wiseman (internet connection problem) and Naughnane (work commitments).

Min 002/21 **Declarations of Interest.** There were no declarations of interest

Min 003/21 **Minutes of Meeting Held on Tuesday 8 December** Cllr Greene proposed and Cllr Townshend seconded that the minutes be signed as a true record of the meeting. It was unanimously **AGREED that the minutes of the meeting dated 8th December 2020 be duly authorised as a true record of that meeting.** The minutes were signed by the chairman outside the meeting.

Min 004/21 **Co-option to Fill a Vacancy.** Members were asked to consider an application by Robert Scott, who has worked in the village for the required period, to be co-opted to the parish council. It was proposed by Cllr Mullenger and seconded by Cllr Greene that Robert Scott be co-opted to the parish council. This was **AGREED unanimously and Cllr Scott duly signed his Declaration of Acceptance of Office and joined the meeting.**

Min 005/21 **County/District Councillor Reports.** Copies of the written reports had been circulated previously to members. These were noted by the council. A discussion about HGV traffic through the village took place and the clerk agreed to forward information about vehicles and routing by the police that he was aware of. The district councillor advised of the cessation of the joint working agreement that Breckland had with South Holland District Council and the possibilities for future joint working and governance in Norfolk.

Min 006/21 **Bench on The Street.** The clerk reported that the application for the reinstatement of the bench had still not been approved by Norfolk County Council. Councillor Kiddle Morris advised that he had held a site visit with the new in post highways engineer and asked him to progress as a priority. The clerk confirmed that he had received a quotation of £350 to refurbish the recently removed bench from the village green to include replacement of all timber slats and the repainting of the metalwork and he had given the go-ahead for these works. The verbal reports were **NOTED**

Min 007/21 **Millenium Lakes.** Correspondence re the future use of the area was considered by the council. It was **AGREED that a site visit would be held to discuss ideas and the item would then formally be considered at the next meeting**

Min 008/21 **Grit Bin at Junction of The Street and Chapel Lane.** The clerk advised that he had received 2 requests from residents for the possible installation of a bin at this location. The provision of the bin would be the parish council's responsibility and NCC would then fill the bin as needed. It was noted that the location is not on a gritting route which could count against it and the county councillor highlighted the increase in the number of bins across the county some years ago and the likely sites that would be considered positively. He agreed to raise the matter with NCC to see if a bin at this location would be possible. It was **AGREED to consider when a response from NCC had been received**

- Min 009/21 **Previous Planning Applications.** It was **NOTED** that the following comments had been made:  
 3PL/2020/1387/F Woodfield House, Herne Lane - **no comment**  
 3PL/2020/1462/O New Farm, Fransham Rd - **no comment**  
 3PL/2021/0053/HOU Secret Garden, Drury Sq - **comment re condition preventing windows in the southern elevation**
- Min 010/21 **Planning Applications.** It was **AGREED** that the following comments should be made:  
 3PL/2021/0297/VAR Development Site at Church Farm House, Church Rd - **no comment.**  
 FUL/2021/0004 Bittering Quarry (Plant Site) - **no comment**  
 FUL/2021/0005 Bittering Quarry (Longham Site) - **no comment**
- Min 011/21 **Planning Decisions.** The following decisions were **NOTED**:  
 3PL/2020/1148/HOU - Holmedene Farm, Syers Lane - **approved**  
 3PL/2020/1184/F - 5 Burrells Meadow - **approved**  
 3PL/2020/1255/HOU - Rose Acre, Water End Lane - **approved**  
 3PL/2020/1387/F - Woodfield House, Herne Lane - **refused**  
 3PN/2020/0058/UC - Herne Lane Farm, Herne Lane - **refused**  
 3PL/2020/1462/O - New Farm, Fransham Rd - **approved**  
 3PL/2021/0053/HOU - Secret Garden, Drury Square - **approved**
- Min 012/21 **Appeal.** The following appeal was **NOTED**:  
 APP/F2605/W/20/3262992 Syers Lane, Beeston
- Min 013/21 **Appeal Decision.** The following appeal decision was **NOTED**:  
 APP/F2605/W/20/3259733 - Land off The Street and Herne Lane - **refused**
- Min 014/21 **Report on the Highways Problems from the Previous Months.** It was confirmed that all issues had been reported. The county councillor advised that there were serious backlogs of outstanding works in the area. The clerk advised that he had discussed the smells on Fransham Rd with a neighbour and that this is a historical problem that occurs when the water table is at a high level and causes previous sprayings made to the field to leach out onto the road verge.
- Min 015/21 **New problems.** Potholes on Drury Square.
- Min 016/21 **Balances and Cheques for Authorisation.** The financial statement at the end of March and budget summary were reviewed.

#### **Balances :-**

##### **Bank of Ireland Treasurers' Account**

Balance at 30 11 20	13960.41
Income	<u>NIL</u>
	13960.41
Less Cheques authorised	<u>2691.99</u>
Balance at 26 02 21	11268.42
Outstanding Cheques 28 10 20	500.00
02 02 21	<u>150.00</u>
Cash Book Balance at 26 02 21	10618.42

Cheques for authorisation: Total value = £ 669.86

Amount available for Section 137 : 465 x £8.32 = £ 3868.80

Spend to Date = £ 0.00

The following cheques signed since the last meeting in December were **NOTED**

615	CGM Group	Grounds maintenance 12/20 - 01/21	83.00
616	Information Commissioner	Annual Renewal Fee 2021	40.00
617	Friends of Bittering Church	Grant towards churchyard maintenance	150.00
618	C Brindley	Clerks salary 12/20-01/21	353.10
619	HMRC	Income tax 12/20-01/21	88.20
620	CGM Group	Grounds maintenance 02/21-03/21	83.00
621	C Brindley	Clerk's salary 02/21-03/21	353.10
622	HMRC	Income tax 02/21-03/21	88.20
623	C Brindley	Clerk's expenses 10/20-03/21	145.56

It was **AGREED** that the balances be noted and it was confirmed that Cllrs Townshend and Greene be authorised to sign the cheques for March  
Min 017/21 **Appointment of Internal Auditor.** It was **AGREED** that Andrew Stewart should be appointed as internal auditor for the period ending 31 March 2021

Min 018/21 **Norfolk Citizen's Advice.** It was **AGREED** that no donation should be made as policy was to spend funds for the direct benefit of residents

Min 019/21 **Matters for the Next Meeting.** Bench on The Street. Millennium Lakes. Grit Bin.

Min 020/21 **Date of the Next Meeting.** It was agreed as Monday 17 May 2021 at Beeston Village Hall starting at 7.30pm dependent on guidance at the time with regards COVID 19. The Annual Parish Meeting will be held before this meeting starting at 7.00pm

The meeting closed at 9.11 p.m.