

Minutes of the Meeting of the Beeston with Bittering Parish Council held on **Tuesday 28th September 2021** at Beeston Village Hall at 7.30 pm.

Present Councillor T Townshend (Chair)
Councillor R. Scott
Councillor M Greene

Two members of the public were present. The clerk was in attendance.

Public Speaking Time

One member of the public was an observer whilst it was agreed that the other member of the public would contribute to the discussion at the relevant item..

- Min 071/21 **Apologies for Absence.** Apologies for absence were received and accepted from Cllr Wiseman (maternity duties) and Cllr Mullenger (prior engagement). County/District Cllr Kiddle Morris sent apologies as he was self isolating.
- Min 072/21 **Declarations of Interest.** There were no declarations of interest made.
- Min 073/21 **Minutes of the Meeting Held on 3 August 2021.** The minutes were taken as read and it was **AGREED that the minutes were a correct record of the meeting.** The minutes were signed by the chairman.
- Min 074/21 **Co-Option to the Council.** It was **AGREED that as only 3 members of the council were present, co-option would be deferred but it would definitely be done at the next meeting and all members would be advised to make attendance a priority.**
- Min 075/21 **County/District Councillor Report.** Cllr Kiddle Morris had sent written reports as he was unable to attend and these were forwarded to members before the meeting. There were no questions arising from the reports.
- Min 076/21 **Millenium Lakes.** It was noted that, following an exchange of correspondence with the developer, works had been undertaken to install the footpath across the site. **A site visit would be undertaken by the chairman and clerk to check the works against what was previously agreed with the developer.** Cllr Scott reported that he had undertaken some hedge cutting on the boundary hedges around the paddock. The paddock had been cut by Rory Hart for which the council was grateful. Cllr Scott suggested that the fencing was in poor condition and probably needed some reposting at the very least. The tree planting scheme offered by NCC was considered and it was **CONCLUDED that an application would be made for one pack of each of mixed trees, fruit trees and small trees would be made to the scheme with possible sites for planting to be the Millenium Lakes, Village Green and Playing Field.**
- Min 077/21 **Permanent Traffic Signage.** Feedback had been received from the school that speeding was not perceived as an issue, however issues of road safety were raised as problems. A meeting has been arranged by the governors and head teacher to which the parish council has been invited. It was **AGREED that Cllr Greene would attend to represent the parish council and that the information would be passed to the county councillor to see if he would be able to attend.** Any decision about bids to the parish partnership fund would be delayed until the outcomes from this meeting were known.
- Min 078/21 **Noticeboard on the Village Green.** The clerk advised that the matched funding scheme with Breckland Council, as a possible source of funding for a new noticeboard had closed as the budget for the year had been allocated. The clerk suggested that, as a new noticeboard was not such a high priority, the existing board should be refurbished. It was **AGREED to investigate refurbishment of the existing board**
- Min 079/21 **Remembrance Sunday Arrangements.** The clerk advised that he had spoken to the PCC secretary who suggested that the wreath laying and social event following would go ahead as in previous years. Cllrs Greene and Scott agreed to lay the wreaths at the church and American Memorial on behalf of the council.

The clerk confirmed that he has the wreaths and he would book the hall for the social afterwards. Cllr Townshend agreed to coordinate the organisation of the social event.

The clerk advised that the Lord Lieutenant has commissioned a plaque for each community to recognise community resilience during the pandemic. It was **AGREED that the plaque should, ideally, be presented to the community at the social and the clerk would advise accordingly.**

Min 080/21 **Christmas Lights Switch-On.** It was **AGREED that the switch on would take place on Friday 10th December at 6pm and Cllr Townshend would coordinate the arrangements for this event.**

Min 081/21 **Planning Applications.** The following responses were **AGREED**
 3PL/2021/1189/HOU Secret Garden, Drury Square - to object as, whilst the council could support an application for single storey extensions as previously, it could not support a two storey extension as it would alter the character of the area. It would suggest that, if a two storey extension was to be approved, velux windows in the bathroom would be preferable to the first floor window in the southern elevation
 3OB/2021/0044/OB Land at Herne Lane - request that evidence supporting the requested change to the s106 should be provided by Broadland Housing Association and that to avoid any future attempt to remove the requirement for affordable housing to be provided, a firm date for completion of the end of February 2022 should be sought to ensure transfer to Broadland at the beginning of the 2022/23 financial year.

Min 082/21 **Planning Decisions.** The following decisions were **NOTED.**

3PL/2021/1007/F New Farm, Fransham Rd - refused

3PL/2021/1001/F Water Farm, Water End Lane - refused

Min 083/21 **Planning Appeals.** The following appeal decision was **NOTED.**

APP/F2605/W/21/3270313 Herne Hill Farm, Herne Lane - dismissed

Min 084/21 **Highways.** The clerk updated on a report received from NCC on outstanding issues. All potholes reported had now been completed. The 30mph roundels on the new post on Dairy Drift had been installed and the new post for the finger post at the junction of Church Rd and Watery Lane had been installed.

Min 085/21 **New Highways Reports.** Road surface at junction of The Street, Church Rd and Herne Lane. Tree at junction of Herne Lane and Dairy Drift.

Min 086/21 **Balances and Cheques for Authorisation.** The financial statement at the end of August and budget summary were reviewed. Cheques for payment were **AUTHORISED by Cllrs Townshend and Greene**

Balances :-

Bank of Ireland Treasurers' Account

Balance at 30 06 21	12552.20
Income	<u>NIL</u>
	12552.20
Less Cheques authorised	<u>626.78</u>
Balance at 31 08 21	11925.42
Outstanding Cheques	<u>NIL</u>
Cash Book Balance at 31 08 21	11925.42

Cheques for authorisation: Total value = £ 819.02

Amount available for Section 137 : 485 x £8.41 = £ 4078.85

Spend to Date = £ 0.00

634	CGM Group	Grounds maintenance 08-09/21	85.48
635	Community Heartbeat Trust	Replacement pads for defibrillator at Ploughshare	98.40

636	C Brindley	Clerk's Salary 08-09/21	353.10
637	HM Revenue and Customs	Income Tax 08-09/21	88.20
638	C Brindley	Poppy wreaths for Remembrance Sunday	40.00
639	C Brindley	Clerk's Expenses 23/3/21 - 20/9/21	153.84

Min 087/21 **Matters for the Next Meeting.** Co-option. Queens 70th Jubilee Celebrations

Min 088/21 **Date of the Next Meeting.** It was agreed as Tuesday 23rd November 2021 at Beeston Village Hall starting at 7.30pm dependent on guidance at the time with regards COVID 19.

The meeting closed at 9.20 p.m.