

BEESTON WITH BITTERING PARISH COUNCIL
Springfield, Fransham Rd, BEESTON, PE32 2LZ Tel 01328 701425

16 May 2018

Notice is given of a Meeting of Beeston with Bittering Parish Council to be held in **Beeston Village Hall** on **Tuesday 22 May 2018 at 7.30 p.m. at the earliest** for the purpose of transacting the following business.

C.P.Brindley Clerk to the Council

AGENDA

1. Election of Chairman and signing of the declaration of acceptance of office.
2. Election of Vice-Chairman.
3. To receive and accept Apologies for Absence.
4. To receive Declarations of Interest on any items on the agenda below.
5. To sign as a correct record the minutes of the meeting held on Tuesday 17 April 2018
6. Statutory Matters.
 - 6.1 To confirm the trustees of the Fuel Allotment Account
 - 6.2 To confirm the clerk as the Responsible Finance Officer
7. To receive an update on the Right to Bid for the Ploughshare Public House and to consider any response to the appeal APP/F2605/W/17/3188621 against refusal of planning permission for application no. 3PL/2017/0676/F.
8. To receive reports from County and District Councillors.
9. To receive the Annual Accounts for the year ended 31st March 2018
10. Annual Return 2017/18
 - 10.1 To note the appointment of PFK Littlejohn LLP as external auditor for a 5 year term.
 - 10.2 To authorise the signing of sections 1 and 2 of the Annual Return
 - 10.3 To note the report of the internal auditor as contained in the Annual Internal Audit Report 2017/18
 - 10.4 To certify that the council is exempt from external audit for the period ending 31 March 2018
 - 10.5 To confirm the period for the public inspection of the accounts
11. Matters to Report.
 - 11.1 **Village Green** - to receive any updates
 - 11.2 **Village Survey** - to discuss the content of the previous survey and agree the content of the new survey
 - 11.3 **Potential Footpath on Dereham Rd** - to receive updates
 - 11.4 **392nd BGMA Visit** - to receive updates
 - 11.5 **Councillor Vacancy** - to note status
 - 11.6 **War Memorial Maintenance** - to hear details of grant award from the War Memorials Trust, to agree its acceptance and confirm the contractor to undertake the works
12. Planning.
 - 12.1 Applications - to agree responses to the following
 - 3PL/2018/0450 - Herne Hill Farm, Herne Lane
 - 3PL/2018/0472 - Land off The Street and Herne Lane
 - 3PL/2018/0485 - Herne Hill Farm, Herne Lane
 - 12.2 Punch Farm Extension - to receive correspondence from the applicant's agent following his presentation at the last council meeting

13. Highways.
 - 13.1 To receive a report from the previous month's comments.
 - 13.2 To note any new problems within the Parish.
14. Finance.
 - 14.1 To consider the financial position at the end of April 2018
 - 14.2 Balances and cheques for authorisation as circulated.
 - 14.3 To receive the annual accounts, as requested, from Beeston Playing Field Committee
 - 14.4 To confirm the clerk's salary for 2018/19
15. Correspondence
 - Breckland Council EHT & C** - to note the correspondence
 - Clerks and Councils Direct** - to note receipt of May issue
16. Matters for the next meeting (not for Discussion).
17. To confirm the date of the next meeting of Beeston with Bittering Parish Council to be held on Tuesday 26th June